



NATSILS

National Aboriginal and
Torres Strait Islander Legal Services

TRUE JUSTICE FOR OUR PEOPLE

NATIONAL ABORIGINAL AND TORRES STRAIT ISLANDER LEGAL SERVICES (NATSILS)

POSITION DESCRIPTION

Position title:	National Co-Coordinator Legal Advisory Service for Disability Royal Commission
Reporting to:	NATSILS Executive Officer
Location:	Flexible
Status of employment:	Full time
Salary:	90K – 100K Salary packaging available

Overview of NATSILS

The National Aboriginal and Torres Strait Islander Legal Services (NATSILS) is the national peak body for Aboriginal and Torres Strait Islander Legal Services (ATSILS), including:

- Aboriginal and Torres Strait Islander Legal Service (Qld) Ltd (ATSILS Qld);
- Aboriginal Legal Rights Movement Inc. (ALRM);
- Aboriginal Legal Service (NSW/ACT) (ALS NSW/ACT);
- Aboriginal Legal Service of Western Australia (Inc.) (ALSWA);
- North Australian Aboriginal Justice Agency (NAAJA);
- Tasmanian Aboriginal Community Legal Service (TACLS); and
- Victorian Aboriginal Legal Service Co-operative Limited (VALS).

Our members have over 40 years' experience in the provision of legal advice, assistance, representation, community legal education, advocacy, law reform activities and prisoner through-care to Aboriginal and Torres Strait Islander peoples in contact with the justice system. We are the experts on justice issues affecting and concerning Aboriginal and Torres Strait Islander peoples.

NATSILS nationally promotes the rights of Aboriginal and Torres Strait Islander peoples within the justice system and work to ensure that our peoples have equitable access to justice. We also work

to ensure that Aboriginal and Torres Strait Islander Legal Services are adequately funded and equipped to provide high quality and culturally competent legal assistance services.

About the role

This role will be responsible for co-coordinating the national rollout of the legal advisory service for the Royal Commission into Violence, Abuse, Neglect and Exploitation of People with Disability, specifically for Aboriginal and Torres Strait Islander people. The National Coordinator's will understand deeply the issues affecting Aboriginal and Torres Strait Islander people with disabilities.

This role will work in partnership with National Legal Aid who are coordinating the other elements of the legal advisory service (for all non-Indigenous people), and other key stakeholders across the disability and legal services sector.

Key Selection Criteria

Knowledge: knowledge and understanding of the social, legal and justice issues including abuse and systemic racism, faced by members of the Aboriginal and/or Torres Strait Islander people with disabilities across Australia; detailed knowledge of and relationships across the disability sector.

Service design: Experience in developing and implementing a vision for a project, preferably relating to legal and/or disability service provision, on a national scale; designing the service to be culturally safe, trauma-informed, disability appropriate, and comply with accessibility and other standards.

Research, evaluation and analytical skills: understanding of the social, legal and justice issues including systemic racism faced by members of the Aboriginal and/or Torres Strait Islander people with disabilities across Australia; experience in research, monitoring, reporting and skills in extracting insights and recommendations from data that conveys a compelling story.

Values: an alignment to the values and vision of NATSILS through a demonstrated appreciation of and sensitivity to the challenges our community members have faced and continue to face in their right for justice and equity.

Cultural capability: understanding of the histories, cultures, languages, traditions of Aboriginal & Torres Strait Islander peoples; ability to work effectively and respectfully with Aboriginal and Torres Strait Islander people, organisations, communities; and ongoing commitment to developing own cultural competence in a two-way process.

Relationships: proven expertise building relationships, mapping services, driving partnerships and networking between varied stakeholders, especially in disability support and advocacy, and with Aboriginal and Torres Strait Islander communities.

Project and people management: demonstrated experience in project management, including coordinating a team across different jurisdictions, experience working in legal service delivery, data collection and analysis, evaluation, research and monitoring budgets.

Initiative and vision: shows independence, initiative and ability for self-direction and self-management.

Qualifications and experience:

- Minimum of 3 years relevant professional experience.
- Holding a relevant tertiary degree, law degree or qualifications in disability support would be advantageous.
- Experience working with Aboriginal and Torres Strait Islander people with disability would be highly advantageous.
- Previous experience and networks within the legal, not-for-profit, government or disability sector is desirable.
- Monitoring budgets

Mandatory Requirements

- a copy of your current Employee Working with Children card
- you will be required to complete a current Criminal History Police Check

Key Duties and Responsibilities

The National Coordinator position will:

- Provide high quality leadership of the service, including design, funding and delivery of legal services across Australia for members of the public wanting to engage with the Royal Commission including ensuring accessibility.
- Ensuring the staff of the NLAS are trauma informed and skilled in supporting Aboriginal and Torres Strait Islander people with disability by sourcing or developing appropriate training.
- Plan for, oversee and manage the development and maintenance of strong, productive, respectful and influential relationships with a diverse range of key stakeholders including NLA, NATSILS, First Peoples Disability Network, Family Violence Prevention Legal Services, the Royal Commission, the disability sector, the Commonwealth and the CLC sector.
- Working closely with NDAP providers and other peaks and stakeholders that services supporting the Royal Commission are not duplicated.
- Monitor service delivery including engaging with consumers and analysing statistical data to evaluate the effectiveness and efficiency of NLAS and to inform service delivery planning.
- Monitor budget and coordinate reporting requirements to the Commonwealth.
- Develop strong working relationships with key non-legal service providers.
- Maintain effective relationships with NLA, NATSILS, FPDN, Aboriginal peak bodies, Office of Counsel Assisting and service providers, and other key stakeholders.
- Obtain feedback and direction from the National Advisory Group and national project team.

Reporting Relationships	The National Coordinator reports directly to the Executive Officer of NATSILS.
NATSILS funding	NATSILS is primarily government funded. As with all NATSILS staff, this position is subject to ongoing funding.
Acceptance on position offer	
I understand and am clear of the position expectations and requirements	
Name: _____	
Signature: _____	
Date: _____	